

Job Posting
CLINICAL RESEARCH COORDINATOR

DM Clinical Research, the largest privately-owned research management organization in the Houston area and one of the top 50 CROs in the country, is looking for a **Clinical Research Coordinator**. This position works closely with our Clinical Research staff to provide excellent customer care to patients participating in our clinical trials.

Responsibilities and Duties

- Overseeing the smooth running of clinical trials.
- Collecting, coding and analyzing data obtained from research.
- Managing research budgets.
- Informing participants about study objectives.
- Monitoring research participants to ensure adherence to study rules.
- Adhering to research regulatory standards and ethical standards.
- Maintaining detailed records of studies as per FDA guidelines, including items such as drug dispensation.
- Liaising with laboratories regarding findings.
- Participating in subject recruitment efforts.
- Ensuring that the necessary supplies and equipment for a study are in stock and in working order.
- Engaging with subjects and understanding their concerns.

Requirements

- Have at least a year's experience as a Clinical Research Coordinator, preferably with practice coordinating industry sponsored trials in a private setting.
- Be an energetic, go-getter who is detail-oriented and can multi-task.
- Be goals-driven while continuously maintaining quality.
- Have ACRP certification, which is a plus.